

JAR JOURNAL FOR ARTISTIC RESEARCH

Intern, post description:

The Journal for Artistic Research (JAR) is an academic, single-blind peer-reviewed, free and Open Access online journal for the dissemination of artistic research of all disciplines. JAR is published by the non-profit Society for Artistic Research (SAR).

JAR employs an Editorial Board chaired by the Editor-in-Chief in order to assess submissions and to further develop the journal. JAR's Managing Editor organises the workflow and is the port of contact for authors. The editor responsible for the peer-reviewing process seeks and communicates with reviewers and presents peer-reviewing results to the Editorial Board. JAR also employs a Copyeditor.

JAR uses the online Research Catalogue for submissions, an online workspace (basecamp) to manage editorial workflows and skype for monthly two-hour meetings. The Editorial Board meets once a year if possible coinciding with the SAR annual assembly.

Interns are appointed for one year. They need to be suggested by an Editor and work closely with him/her. The Editor acts as line-manager and first point of contact. Interns are appointed by the Editor-in-Chief. JAR will not allow for more than three Interns at any given time.

Candidates need to be passionate about artistic research and willing to integrate into the workings of the JAR Editorial Board. Since the Editorial Board works mostly over the Internet, a good internet connection and basic computer skills are a requirement.

Key duties of JAR Interns:

1. Read and comment on selected submissions to help decide whether they should go to peer-review
2. Read and comment on those submissions coming from peer-review in the light of the peer-review reports

3. Be available for the monthly skype meetings to discuss the submissions that could not be dealt with through basecamp

The estimated workload for these tasks is 8 – 10 hours per months. If Interns temporarily cannot join meetings or fulfil set tasks, it is expected that they proactively excuse themselves. Having to miss occasional meetings is perfectly normal in a busy diary.

Interns will be given full access to the JAR workspaces. A confidentiality statement will need to be signed and we expect conflicts of interests to be proactively voiced. For a single-blind peer-reviewed academic journal, confidentiality and impartiality are key elements.

SAR is not able to pay any fee to Interns. Depending on the financial situation, SAR may be able to pay for the trip to the annual meeting, but is not obliged to do so. However, if Interns are able to fund the trip, they are welcome to the annual in-person board meetings.

The Editor-in-Chief is happy to provide a letter documenting the internship.